

MCCE LOGFAS Movement Execution and Coordination (EVE) Operator Course

1st Day of the Course 1st TUESDAY

08:00 - 08:30	Welcome and opening remarks
08:30 - 09:15	Course Introduction
09:15 - 09:45	Coffee Break
09:45 - 10:30	Recognize NATO Movement procedures and using the LOGFAS Modules and its features: LOGFAS Refresh and data cycle Related Documents
10:30 - 11:00	Recognize NATO Movement procedures and using the LOGFAS Modules and its features: The Movement Process What is a Detailed Deployment Plan (DDP)
11:00 - 12:30	Recognize NATO Movement procedures and using the LOGFAS Modules and its features: The Movement Execution Process Strategic Movements Visibility Execution Plan
12:30 - 13:00	LUNCH BREAK
13:00 - 14:00	Recognize NATO Movement procedures and using the LOGFAS Modules and its features: EVE in the MCC Environment Standard Operating Procedure (SOP)
14:00 - 14:30	Coffee Break
14:30 - 15:15	Manage DDP Execution Plan data in the LDM and EVE: Importing a DDP in LDM Setting a Reference Date
15:15 - 16:30	Manage DDP Execution Plan data in the LDM and EVE: Opening EVE Renaming a DDP in EVE Synchronize with ADAMS Timings Create a DDP directly in EVE

2nd Day of the course 1st WEDNESDAY

08:00 - 09:30	Manage and setup EVE Preferences
09:30 - 10:00	Coffee Break
10:00 - 11:30	Manage and setup the View Tab in the Preferences Properties: View Tab Select the EVE Default Flowplan View Default Terminal Flowplan Day Setting Location Text Location output format (if according to MOT) Default date format setting Length Unit & Weight Unit Ops View Layout Reset all Preferences to EVE default values
11:30 - 12:30	Manage and setup the Columns Tab in the Preferences Properties: Columns Tab Pick Columns Column Order Save and Import Implement Another Layout Create a Preferred Column Layout
12:30 - 13:00	LUNCH BREAK
13:15 - 14:00	Manage and setup the Contact Tab in the Preferences Properties: Contact Tab Create a Contact Remove a Contact
14:00 - 14:30	Coffee Break
14:30 - 15:15	Manage and setup the Template Tab in the Preferences Properties: Template Tab Types of Templates Setting a Preferred Template Importing Templates Exporting Templates
15:15 - 16:30	Manage and setup the Locations Tab in the Preferences Properties: Create a Location List Remove a Location List

3rd Day of the course 1st THURSDAY

08:00 - 09:30	Manage and setup the Miscellaneous Tab in the Preferences Properties: Using Mission and PAX/Cargo Prefixes Automatic Generation of Serial Numbers for Mission and PAX/Cargo Requests Mission Serial Numbers PAX/Cargo Request Serial Numbers GANTT colors Date Filter Change Indicator Google Earth
09:30 - 10:00	Coffee Break
10:00 - 11:30	Manage and setup the Miscellaneous Tab in the Preferences Properties: Item Description and Force Description Nation Sort Order Asset Type Symbol Show AAA Asset Type NSN Format Assigning SQUAWK Automatically Merge Changes Different action for PAX/Cargo during cancellation Store Asset Tracks during Check-in / Boarding Asset Tracking Configuration
11:30 - 12:30	Creating a DDP directly in EVE
12:30 - 13:00	LUNCH BREAK
13:15 - 14:00	Manage and setup the Cargo Tab in the Preferences Properties View Tab: When closing the Mission Editor Containerization Lane Meter Algorithm Show Nested Items in the Cargo Manifest Allow PAX loaded on Cargo Bays by their Weight Ignore Self-Deployable aircraft and floating craft Ignore all Items that don't have a status yet Use Volumetric Weight for light items Total weight display in Manifest Display only a single line for identical values per leg
14:00 - 14:30	Coffee Break
14:30 - 15:15	Manage the EVE basic data Table and apply the basic data functions: Exchange of Data Not Exported / Imported Updates to the Basic Data LDM and EVE shared Functionality
15:15 – 16:30	Manage the EVE Forces and Items and apply the basic data functions:

Force List
Item List
Pax List
Force Profile and Holdings
RIC Viewer

4th Day of the Course FRIDAY

08:00 - 08:45	Manage the EVE Plans and apply the basic data functions:
	Creating a Plan
	Updating a Plan
	Deleting a Plan
08:45 - 09:30	Manage the EVE Asset Types and apply the basic data functions:
	Creating an Asset Type
	Edit an Asset Type
	Deleting an Asset Type
09:30 - 10:00	Coffee Break
10:00 - 10:45	Manage the EVE Asset Fleet and apply the basic data functions:
	Creating an Asset Fleet
	Editing an Asset Fleet
10:45 - 12:00	Manage the EVE Slot Definitions and apply the basic data functions:
	Creating Slot Definitions
	Editing Slot Definitions
	Creating Multiple Slot Definitions
	Exporting Slot Definitions
	Deleting Slot Definitions
	Importing Slot Definitions

5th Day of the Course MONDAY

08:00 - 08:30	Manage the EVE Location Timetable Definitions and apply the basic data functions: Creating Location Timetable Definitions Editing Location Timetable Definitions Creating Multiple Location Timetable Definitions Exporting Location Timetable Definitions Deleting Location Timetable Definitions Importing Location Timetable Definitions
08:30 - 09:15	Manage the EVE Default Routes and apply the basic data functions: Creating a Default Route Editing a Default Route Exporting a Default Route Deleting a Default Route Importing a Default Route
09:15 - 09:45	Coffee Break
09:45 - 10:30	Manage the EVE Notices and apply the basic data functions: Creating Notices Editing Notices Deleting Notices
10:30 - 11:00	Manage the EVE Mission Types and apply the basic data functions: Creating Mission Types Edit Mission Types Deleting Mission Types How to Export and Mission Types using a Mission
11:00 - 12:30	Manage the EVE Points of Contact and apply the basic data functions: Creating Points of Contact Editing Points of Contact Merging Points of Contact Deleting Points of Contact
12:30 - 13:00	LUNCH BREAK
13:00 - 14:00	Manage the EVE Database Cleanup and apply the basic data functions: EVE Items not used in a DDP Pax not used in a DDP POC's not used in a DDP Items not used in a DDP or Force Profile
14:00 - 14:30	Coffee Break
14:30 - 15:15	Manage the EVE ATO Days and apply the basic data functions: Creating ATO Days Editing ATO Days Deleting ATO Days
15:15 - 16:30	Manage the EVE User Defined Columns and apply the basic data functions: Creating User-Defined Columns Editing User-Defined Columns Deleting User-Defined Columns

6th Day of the Course 2nd TUESDAY

08:00 - 08:30	Comprehend the EVE Views available and the data being displayed: Classic View (CV) Embedded View (EV) Route-Centric View (RV) Mission-Centric View (MV) Tracking View (TV)
08:30 - 09:15	Comprehend the EVE Views available and the data being displayed: Manifest View (MAN) Request View (REQ) Planning View (PV) Operations View (Ops) Customizing Your EVE View
09:15 - 09:45	Coffee Break
09:45 - 10:30	DDP Management of Requests and Request Validation Process: Creating a Force component Request Turn a Force component Request into a Transportation Request Deleting a Request Increasing Quantities in the Request Reducing Quantities in the Request Reconciling Changed Quantities to Booked Requests Validating Multiple Requests Adding new Items to an existing Request
10:30 - 11:00	DDP Management of Requests and Request Validation Process: Copying Requests Splitting Request Deleting items from an existing Request Filter Requests Using EVE Templates Export Requests as .eve File E-mail confirmation Import a PAX/Cargo request using a Template
11:00 - 12:30	DDP Management of Missions and Mission Validation: Formation Tab Points of Contact Tab Documents Tab Transponder Tab Position Reports Tab Passenger or Cargo Listings Recurring Missions Shift times Delete a mission
12:30 - 13:00	LUNCH BREAK
13:00 - 14:00	DDP Management of Missions and Mission Validation: PAX Analysis or Cargo Analysis Tabs Load by Destination Tab Remove Excess Cargo

	Enter a location in the Mission editor as a lat/long Move PAX/Cargo to another Mission Split in current Mission Copy to another Mission Validating a Mission Validating multiple Missions Sourcing an existing Request Sourcing self-deployed Requests
14:00 - 14:30	Coffee Break
14:30 – 16:30	Passenger & Cargo Check-In in Operations View: Loading the Operations View Window Passenger Check-in Add Baggage Print Boarding Card and Baggage Tag Cargo Check-in Passenger and Cargo Boarding

7th Day of the Course 2nd WEDNESDAY

08:00 - 08:30	Data Management:
	Introduction
	Archiving data
	Creating a multinational DDP
08:30 - 09:15	Compare DDPs
	Provide Reports, Charts and Statistics:
	Define Statistics Criteria
	Predefined Sets of Statistics with Charts and Grids
09:15 - 09:45	Movement Time by Nation
	Route Utilization
	Executed Missions Reports
	Coffee Break
09:45 - 10:30	Provide Reports, Charts and Statistics:
	Deployment Status Overview
	Request Reports
	Check for Duplicate Requests
10:30 - 11:00	Mission Reports
	User-defined statistics (advanced)
	Provide Reports, Charts and Statistics:
	Manifest Summary
11:00 - 12:30	IFF Codes by ATO Day
	Search for Duplicate PPR Numbers
	Exporting and Importing EVE Data:
	Exporting to MS Excel
12:30 - 13:00	DDP Data Exchange
	Exporting Execution Plans
	LUNCH BREAK
13:00 - 14:00	Exporting and Importing EVE Data:
	Partial Export of Execution Plan
	Export Execution Plan with PAX and Cargo
	Importing Execution Plan
14:00 - 14:30	Importing with Previewing Execution Plans
	Importing Execution Plans
	Coffee Break
14:30 – 16:30	Practical Exercises

8th Day of the Course 2nd THURSDAY

08:00 - 08:45	To have visibility of the Database Change Log Permissions: Activate History in UMM Database Change Log Database Table Search
08:45 - 09:30	To practice with comprehend EVEWEB
09:30 - 10:00	Coffee Break
10:00 - 12:00	Admin and Disperse
